

AGENDA

Dover Eyota St. Charles Area Sanitary District

REGULAR MONTHLY MEETING DATE.....October 16, 2018

TIME..... 7:00 P.M.

TO.....Board Members

FROM.....Cathy Kennedy

1. Call to Order by Chairman Wayne Getz.
2. Set Agenda.
3. Approve Minutes of the September 18, 2018 regular meeting.
4. Approve Receipts & Disbursements and Summary of Assets.
2018 budget.

Bremer Bank-checking	\$ 447,409.64
Capital	88,262.66
Debt	62,737.98
Investment Fund	599,772.47
Total	\$ 1,198,182.75
5. Plant update.
6. Adopt Resolution 18-02, Establishing the Sanitary Sewer Service Availability Charge (SAC) Fee for 2019.
7. Adopt Resolution 18-03, Establishing the Sanitary Sewer Rate for 2019.
8. 2019 budget updates:
 - a) \$400.00 added to training account, \$600.00 added to travel/mileage account to cover Wayne Getz's attendance at 2019 MPCA conference.
9. 2019 employee health insurance renewal:
 - a) discuss/approve renewing current health insurance policy for 2019
 - b) continue District's contribution to employee Health Savings Accounts? (2018 HSA deposit was \$1,750.00 for each employee enrolled in the plant)
10. Personnel Committee update:
 - a) Fran Schmit – probationary period
 - b) discuss/approve a 2018 Health Savings Account deposit (\$875.00) for Fran Schmit
 - c) review/adopt pay equity report
 - d) discuss/approve recommended 2019 employee salary increases
 - e) discuss adding dental benefits for employees
 - f) continue insurance stipend for employee not enrolled in health plan? (2018 stipend payment was \$2,450.00)
 - g) discuss/approve paid time off (PTO) policy revisions
11. Other business:
 - a) W-2 form vs. 1099-MISC for board member meeting/mileage payments.